

# PAYMENT APPLICATION #1 EXAMPLE

Letras en AZUL no cambian entre Pay Apps

<b>TO:</b> Perry Reid Construction 2930 Ridge Line Rd, Suite 116 Lincoln, NE 68516	<b>PROJECT NAME AND LOCATION:</b>	<b>JOB NAME:</b>	<b>APPLICATION #:</b> 1  <b>PERIOD THRU:</b> END OF MONTH	<b>DISTRIBUTION TO:</b> <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> CONTRACTOR
<b>FROM:</b> SUBCONTRACTOR NAME SUBCONTRACTOR ADDRESS	<b>ARCHITECT:</b>	<b>ARCH. NAME:</b>	Owner Project #      PRC PROJECT #	<b>DATE OF CONTRACT:</b>

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below:  
 Continuation Page is attached

1	<b>CONTRACT AMOUNT</b>	\$	10,000.00
2	<b>SUM OF ALL CHANGE ORDERS</b>	\$	-
3	<b>CURRENT CONTRACT AMOUNT</b>	\$	10,000.00
4	<b>TOTAL COMPLETED AND STORED</b> (Column G on Continuation Page)	\$	1,500.00
5	<b>RETAINAGE:</b>		
	A. <b>10% Of Completed Work</b> (Columns D & E on Continuation Page)	\$	150.00
	B. <b>0% Of Completed Work</b> (Column F on Continuation Page)	\$	-
	<b>Total Retainage (Line 5a + 5b or Column I on Continuation Page)</b>	\$	150.00
6	<b>TOTAL COMPLETED AND STORED LESS RETAINAGE:</b> (Line 4 minus line 5 Total)	\$	1,350.00
7	<b>LESS PREVIOUS CERTIFICATES FOR PAYMENT:</b>	\$	-
8	<b>CURRENT PAYMENT DUE:</b>	\$	1,350.00
9	<b>BALANCE TO FINISH:</b> (Line 3 - Line 6)	\$	8,650.00
<b>SUMMARY OF CHANGE ORDERS</b>			
	ADDITIONS		DEDUCTIONS
	Total changes approved in previous months	\$ -	\$ -
	Total approved this month	\$ -	\$ -
	<b>TOTALS</b>	\$ -	\$ -
	<b>NET CHANGES</b>	\$	-

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment

CONTRACTOR: \_\_\_\_\_ SUBCONTRACTOR NAME \_\_\_\_\_

Nota 1: Valor Contrato original. Nunca cambia

Nota 2: Vea parte baja columna "G" pagina siguiente

Nota 3: Valor de Retencion conforme al contrato, basado en el valor de linea 4 (\$1,500) multiplicado por Retencion % (10%)

Nota 4: Este es el valor de Nota 2 menos Valor de la Retencion (\$1500 - \$150)

Nota 5: No han habido pagos Netos previos (Pay App #1)

Nota 6: Valor Neto pendiente por pagar. PRC aprobando

Nota 7: Valor del contrato menos Valor actual pendiente de pago

**FIRME Y NOTARIZE**

**PAYMENT APPLICATION DETAILS**

Customer: Perry Reid Construction  
 Project: **JOB NAME**

Application Number: **1**  
 For Period Ending: **END OF MONTH**

A Item Number	B Description	C Scheduled Value	D Work Completed		F Materials Presently Stored	G Completed and Stored To Date		H Balance to Finish	I Retainage Value
			From Previous Application	This Period Value		Total %			
1	Labor	\$ 5,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	20%	\$ 4,000.00	\$ 100.00
2	Material	\$ 5,000.00	\$ -	\$ 500.00	\$ -	\$ 500.00	10%	\$ 4,500.00	\$ 50.00
<b>TOTALS</b>		\$ 10,000.00	\$ -	\$ <b>1,500.00</b>	\$ -	\$ 1,500.00	15%	\$ 8,500.00	\$ <b>150.00</b>

Nota 8: Lista de tipos de trabajo y materiales de acuerdo al contrato.

Nota 10: Valor que se esta facturando en esta Aplicacion por cada linea

Nota 11: Valor Total facturando este mes

Nota 12: Total de cada linea de columnas D, E, and F

Nota 13: Valores de Columna G multiplicado por Valor de Retencion (10%)

Nota 9: Este es el valor original mas Ordenes de Cambio

# PAYMENT APPLICATION #2 EXAMPLE

Items in **BLUE** do not change between Pay Apps

<b>TO:</b>	Perry Reid Construction 2930 Ridge Line Rd, Suite 116 Lincoln, NE 68516	<b>PROJECT NAME AND LOCATION:</b>	<b>JOB NAME</b>	<b>APPLICATION #:</b>	<b>2</b>	<b>DISTRIBUTION TO:</b>	<input type="checkbox"/> OWNER
<b>FROM:</b>	<b>SUBCONTRACTOR NAME</b> <b>SUBCONTRACTOR ADDRESS</b>	<b>ARCHITECT:</b>	<b>ARCH. NAME</b>	Owner Project #	<b>PRC PROJECT #</b>	<input type="checkbox"/> ARCHITECT	<input checked="" type="checkbox"/> CONTRACTOR
<b>DATE OF CONTRACT:</b>							

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below:  
Continuation Page is attached

1	<b>CONTRACT AMOUNT</b>		\$	10,000.00
2	<b>SUM OF ALL CHANGE ORDERS</b>		\$	-
3	<b>CURRENT CONTRACT AMOUNT</b>		\$	10,000.00
4	<b>TOTAL COMPLETED AND STORED</b> (Column G on Continuation Page)		\$	4,250.00
5	<b>RETAINAGE:</b>			
	A. 10% Of Completed Work (Columns D & E on Continuation Page)	\$		425.00
	B. 0% Of Completed Work (Column F on Continuation Page)	\$		-
	<b>Total Retainage (Line 5a + 5b or Column I on Continuation Page)</b>	\$		425.00
6	<b>TOTAL COMPLETED AND STORED LESS RETAINAGE:</b> (Line 4 minus line 5 Total)	\$		3,825.00
7	<b>LESS PREVIOUS CERTIFICATES FOR PAYMENT:</b>	\$		1,350.00
8	<b>CURRENT PAYMENT DUE:</b>	\$		<b>2,475.00</b>
9	<b>BALANCE TO FINISH:</b> (Line 3 - Line 6)	\$		6,175.00
<b>SUMMARY OF CHANGE ORDERS</b>		<b>ADDITIONS</b>	<b>DEDUCTIONS</b>	
Total changes approved in previous months		\$ -	\$ -	
Total approved this month		\$ -	\$ -	
<b>TOTALS</b>		\$ -	\$ -	
<b>NET CHANGES</b>		\$	-	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment

CONTRACTOR: \_\_\_\_\_ **SUBCONTRACTOR NAME** \_\_\_\_\_

Nota 2: Veá parte baja de columna "G" en pagina siguiente

Nota 3: Valor de Retencion es basado en el valor de linea 4 (\$4,250) multiplicado por % Retencion (10%)

Nota 4: Este es el valor de Nota 2 menos Retencion (\$4,250 - \$425)

Nota 5: Hubo previo pago Neto de Pay App #1 (\$1,350)

Nota 6: Este es el valor de Nota 4 menos valor de Nota 5 (\$3,825 - \$1,350). Valor neto pendiente de pago. PRC aprobando

Nota 7: Valor del Contract menos actual pago y previo pago (\$10,000 - \$1,350 - \$2,475)

**FIRME Y NOTARIZE**

## PAYMENT APPLICATION DETAILS

Customer: Perry Reid Construction  
 Project: **JOB NAME**

Application Number: **2**  
 For Period Ending: **END OF MONTH**

A Item Number	B Description	C Scheduled Value	D Work Completed		F Materials Presently Stored	G Completed and Stored To Date		H Balance to Finish	I Retainage Value
			From Previous Application	This Period Value		Total %			
1	Labor	\$ 5,000.00	\$ 1,000.00	\$ 750.00	\$ -	\$ 1,750.00	35%	\$ 3,250.00	\$ 175.00
2	Material	\$ 5,000.00	\$ 500.00	\$ 2,000.00	\$ -	\$ 2,500.00	50%	\$ 2,500.00	\$ 250.00
<b>TOTALS</b>		<b>\$ 10,000.00</b>	<b>\$ 1,500.00</b>	<b>\$ 2,750.00</b>	<b>\$ -</b>	<b>\$ 4,250.00</b>	<b>43%</b>	<b>\$ 5,750.00</b>	<b>\$ 425.00</b>

Nota 8: Descripción idéntica de Pay App 1

Nota 14: Valor facturado de cada línea en la Pay App anterior en Pay App #1

Nota 10: Valor facturado este mes por cada línea

Nota 12: Totales por cada línea de las Columnas D, E, and F (\$1,000 + \$750)

Nota 16: Valor contratado por cada línea menos valor de columna G (\$5,000 - \$1,750)

Nota 13: Columnas G multiplicadas por la Retención (10%) (\$2,500 x .1)

Nota 11: Valor facturado en esta Pay App (\$750 + \$2,000)

Nota 9: Valor contrato original mas Ordenes de Cambio

Nota 15: Este es el total valor facturado en Pay App #1

# PAYMENT APPLICATION #3 EXAMPLE (CHANGE ORDER)

Items in **BLUE** do not change between Pay Apps

<b>TO:</b> Perry Reid Construction 2930 Ridge Line Rd, Suite 116 Lincoln, NE 68516	<b>PROJECT NAME AND LOCATION:</b>	<b>JOB NAME</b>	<b>APPLICATION #:</b> 3	<b>DISTRIBUTION TO:</b>
<b>FROM:</b> <b>SUBCONTRACTOR NAME</b> <b>SUBCONTRACTOR ADDRESS</b>	<b>ARCHITECT:</b>	<b>ARCH. NAME</b>	<b>PERIOD THRU:</b> END OF MONTH	OWNER
			Owner Project #	ARCHITECT
			<b>PRC PROJECT #</b>	
			<b>DATE OF CONTRACT:</b>	<input checked="" type="checkbox"/> CONTRACTOR

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below:  
Continuation Page is attached

1	<b>CONTRACT AMOUNT</b>		\$	10,000.00
2	<b>SUM OF ALL CHANGE ORDERS</b>		\$	10,000.00
3	<b>CURRENT CONTRACT AMOUNT</b>		\$	20,000.00
4	<b>TOTAL COMPLETED AND STORED</b> (Column G on Continuation Page)		\$	6,000.00
5	<b>RETAINAGE:</b>			
	<b>A. 10% Of Completed Work</b> (Columns D & E on Continuation Page)	\$	600.00	
	<b>B. 0% Of Completed Work</b> (Column F on Continuation Page)	\$	-	
	<b>Total Retainage (Line 5a + 5b or Column I on Continuation Page)</b>	\$	600.00	
6	<b>TOTAL COMPLETED AND STORED LESS RETAINAGE:</b> (Line 4 minus line 5 Total)	\$	5,400.00	
7	<b>LESS PREVIOUS CERTIFICATES FOR PAYMENT:</b>	\$	3,825.00	
8	<b>CURRENT PAYMENT DUE:</b>	\$	1,575.00	
9	<b>BALANCE TO FINISH:</b> (Line 3 - Line 6)	\$	14,600.00	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$ -	\$ -
Total approved this month	\$ 10,000.00	\$ -
<b>TOTALS</b>	\$ 10,000.00	\$ -
<b>NET CHANGES</b>	\$	10,000.00

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment

CONTRACTOR: \_\_\_\_\_ **SUBCONTRACTOR NAME**

**Nota 17:** Este es el valor total APROBADO de Cambio de ordenes.

**APPROVED Change Orders:** Es un Cambio de Orden originada por PRC que ha sido firmada por las dos partes.

Si un Cambio de Orden NO APROBADO se incluye en la Pay Application, el pago de esa Pay App podria ser demorado desde que la aprobacion toma tiempo adicional.

**Nota 5:** Hubo pagos anteriores de Pay Apps #1 y #2 (\$1,350 + \$2,475)

**Nota 6:** (\$5,400 - \$3,825)

**Nota 7:** Nuevo valor de Contrato pendiente de terminar incluye Cambio de ordenes APROBADAS menos el actual pago y pago anterior (\$20,000 - \$1,575 - \$3,825)

**FIRME Y NOTARIZE**

**Nota 18:** Este es el total de los Cambios de Orden aprobados este mes

**Nota 17:** Este es el total de todos los Cambios de Orden APROBADOS. Este es el mismo numero de la nota 17 arriba indicada.

**PAYMENT APPLICATION DETAILS**

Customer: Perry Reid Construction  
 Project: **JOB NAME**

Application Number: **3**  
 For Period Ending: **END OF MONTH**

A Item Number	B Description	C Scheduled Value	D Work Completed		F Materials Presently Stored	G Completed and Stored To Date		H Balance to Finish	I Retainage Value
			From Previous Application	This Period Value		Total %			
1	Labor	\$ 5,000.00	\$ 1,750.00	\$ 250.00	\$ -	\$ 2,000.00	40%	\$ 3,000.00	\$ 200.00
2	Material	\$ 5,000.00	\$ 2,500.00	\$ 500.00	\$ -	\$ 3,000.00	60%	\$ 2,000.00	\$ 300.00
3	CO #1 - Description	\$ 10,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	10%	\$ 9,000.00	\$ 100.00
<b>TOTALS</b>		\$ 20,000.00	\$ 4,250.00	\$ 1,750.00	\$ -	\$ 6,000.00	30%	\$ 14,000.00	\$ 600.00

Nota 8: Agregue una nueva linea por cada Cambio de Orden Aprobada por PRC con CO# y una descripcion

Nota 14: Valores facturados previamente en lineas separadas en Pay Apps 1 y 2.

Nota 10: Valores facturados este mes por cada linea

**APPROVED Change Orders:** Es un Cambio de Orden originada por PRC que ha sido firmada por las dos partes.

Si un Cambio de Orden que no ha sido aprobada se incluye en la Pay App, el pago de esa Pay App podria ser demorado debido a que tiempo adicional sera requerido..

Nota 9: Este es el contrato adicional mas los Cambios de Orden

Nota 15: Este es el valor facturado en Pay Apps #1 y #2